



# Child Care Works



## RE: Waitlist Applicants

Our waitlist application is the first step to obtaining a childcare voucher, if you are not receiving cash benefits from your local DTA \ Welfare Office. Once your application has been submitted into our state wide database you will receive a letter from The Department of Early Education and Care (EEC) in about a month stating your application is confirmed.

You may also receive a letter from a provider that has a direct contract with the state (EEC), we highly encourage you to consider those placements as well. You have the right to decline those funding letters by calling the contact number & being asked to remain on the waitlist. **Please be sure to also contact P.A.C.E. Child Care Works every two months to ensure you remain active on our centralize waitlist. Also, contact our waitlist specialist immediately to update any changes. Funding letters are time sensitive; an accurate address is required in order to ensure you receive available notice, if you do not responded it will result in a termination off the waitlist and you will have to apply again with a new starting date.**

Please make sure to contact your local DTA \ Welfare office to contact your DTA worker \ office, and request a child care referral. If you are eligible for a child care referral this will override our waitlist, and it might be able to assist you and your family quicker.

If you have any questions or concerns about your application please contact our waitlist specialist.

## You can send your application\ WL documents to the following:

Mailing Address:

134 S. Second. ST.  
New Bedford, MA. 02740

FAX: (508) 984.3559 ATT: Waitlist Specialist

Email: [cdiaz@paceccw.org](mailto:cdiaz@paceccw.org)

**Cynthia Diaz**  
**Waitlist\ Resource Specialist**  
**(508)999.9930 ext. 118**  
[cdiaz@paceccw.org](mailto:cdiaz@paceccw.org)